

UTU Digital Film Program

Shoot Location

Tech Scouting Checklist



STORY



Storytelling: Does the location meet the scene requirements, and fit the director's tone?



Anachronisms: Does the setting fit the time period and story setting?

NOTES:



SIGHT



Wide Shot Test: Is a wide frame acceptable? Any problematic visual elements in the frame?



Indoor Staging: Does your cast, crew and gear fit inside? Any special production design needs?



360 Test: Are there any problematic directions that should be avoided?



Sunlight: Any sunlight considerations? In the morning? Noon? Afternoon? Evening?



Commercial Clearance: Any properties that require commercial clearance?



VFX Needs: Would anything need to be removed or added in post?

NOTES:



SOUND



HVAC: Can you turn off heating, ventilation and air conditioning units?



Reverberation: Can you record clean dialogue? Do you need to dampen echoes in the space?



Refrigerators: Can you turn off any noisy appliances or refrigerators?

NOTES:



SURROUNDINGS

- Roads & Traffic:** Any traffic concerns? Noise or continuity issues from vehicles or pedestrians?
- Schools:** Schoolyard noise? Will students enter or leave in large numbers? Continuity issues?
- Playgrounds:** Will playground or sports noise affect sound? Will children be in frame?
- Factories / Warehouses:** Any noise generated from machinery or vehicles? Any roadway issues?
- Gas Stations:** Will traffic noise or continuity problems result?
- Post Offices:** Will associated moving vehicles or trucks create roadway issues?
- Train Stations:** Will train traffic interfere with sound? Will trains appear in the frame?
- Train Tracks:** Will train traffic interfere with sound? Will trains appear in the frame?
- Airports:** Will airplane noise or activity affect sound? Any traffic concerns?
- Air Traffic:** Any significant air traffic overhead? Will it interfere with production sound?
- Subway:** Will subway noise interfere with production sound recording?
- Boat Traffic:** Loud boat engine or horn noises? Will they appear in frame? Continuity concerns?
- Staging Talent:** Is there a dedicated quiet space for talent? Extras? Dedicated bathrooms?
- Sufficient Parking:** Is there sufficient parking for talent, crew, and production vehicles?

NOTES:



WEATHER

- Temperature:** Will the location be too hot or cold? Is there temperature control?
- Indoor Impacts:** Will sound from precipitation have a potential impact on the shoot?
- Rain / Snow:** Will precipitation have a potential impact on the shoot?

NOTES:



POWER

- Accessible Outlets:** Are there enough outlets accessible? How many? Where?
- Access to Breakers:** Does the electrical crew have access to the circuit breaker box?
- Breaker Isolation:** How many breaker circuits? What's the rating of each? The whole system?
- Isolation of Hair & Makeup:** Is there a dedicated space and breaker for Hair & Makeup?
- Breaker Isolation for Others:** Any other departments that need isolated breakers?

NOTES:



FACILITIES

- Bathrooms-to-Person Ratio:** How many people on set to every available bathroom?
- Access to Gas Shut Off:** Do you have access to the gas shut off in case of emergency?
- Access to Water Shut Off:** Do you have access to the water shut off in case of emergency?

NOTES:



CONTRACTS

- Contract Signed:** Has the location owner signed a contract / location release?
- Contingency Plans:** Are there clauses for date changes and additions in the contract?
- Insurance / Liability Coverage:** Does your production insurance cover this location?

NOTES: